

Supplier Sustainability Questionnaire

I. General information	
I1. Location	
Company name:	
Address:	
DUNS-No.:	
BOGE Supplier-No.:	
Number of employees on site (incl. temporary employees):	
Author:	
I2. Contact for sustainability issues	
Name:	
Position:	
Email:	
Phone:	
I3. Does your company publish a sustainability report?	
	<input type="checkbox"/> Yes <input type="checkbox"/> No
If so, according to which standard?	
I4. Has your company defined a code of conduct for employees?	
	<input type="checkbox"/> Yes <input type="checkbox"/> No
I5. Does your company have a complaints mechanism through which affected stakeholders can report on complaints?	
	<input type="checkbox"/> Yes <input type="checkbox"/> No
I6. Does your company have an external supplier sustainability assessment?	
	<input type="checkbox"/> Yes, NQC, Ecovadis or comparable, please specify service provider and result
	<input type="checkbox"/> No
Provider, result	

II Human Rights and Ethics	
II1. Does your company have a certified social management system?	
	<input type="checkbox"/> Yes <input type="checkbox"/> No
If so, according to which standard?	
If no , please answer the questions II2 and II3:	
II2. Does your company have a human rights policy statement?	
	<input type="checkbox"/> Yes <input type="checkbox"/> No
II3. Do you organize training for your employees on human rights and business ethics?	
	<input type="checkbox"/> Yes <input type="checkbox"/> No
III. Health and safety	
III1. Does your company have a certified occupational health and safety management system?	
	<input type="checkbox"/> Yes <input type="checkbox"/> No
If so, according to which standard (e.g. ISO 45001)?	
If no , please answer the questions III2, III3 and III4:	
III2. Does your company have a formal, written occupational health and safety policy that complies with national laws and international standards?	
	<input type="checkbox"/> Yes <input type="checkbox"/> No
III3. Which of the following areas are covered by this policy?	
<input type="checkbox"/>	Personal Protective Equipment
<input type="checkbox"/>	Machine safety
<input type="checkbox"/>	Emergency prevention
<input type="checkbox"/>	Emergency and accident management
<input type="checkbox"/>	Workplace ergonomics
<input type="checkbox"/>	Handling of chemicals
<input type="checkbox"/>	Fire protection
<input type="checkbox"/>	Health protection

III4. Do you organize training / instruction for your employees on the topic of occupational health and safety?	
	<input type="checkbox"/> Yes <input type="checkbox"/> No
IV. Environment	
IV1. Does your company have a certified environmental management system?	
	<input type="checkbox"/> Yes <input type="checkbox"/> No
If so, according to which standard (e.g. ISO 14001)?	
If no , please answer the questions IV2, IV3 and IV4:	
IV2. Does your company have a formal environmental guideline (environmental policy, environmental goals, key figures)?	
	<input type="checkbox"/> Yes <input type="checkbox"/> No
IV3. Which of the following areas are covered by this guideline?	
<input type="checkbox"/>	Greenhouse gas emissions
<input type="checkbox"/>	Water quality and consumption
<input type="checkbox"/>	Air quality
<input type="checkbox"/>	Sustainable resource management and waste reduction
<input type="checkbox"/>	Responsible chemicals management
IV4. Does your company organize training on the environmental guideline for the employees?	
	<input type="checkbox"/> Yes <input type="checkbox"/> No
V. Energy	
V1. Does your company have a certified energy management system?	
	<input type="checkbox"/> Yes <input type="checkbox"/> No
If so, according to which standard (e.g. ISO 50001)?	
If no , please answer the questions V2, V3 und V4:	

V2. Are there explicit strategies in your company to achieve CO₂ neutrality in own production (value creation) and supply chain (Scope 1, 2 and 3 according to GHG Protocol)?	
	<input type="checkbox"/> Yes <input type="checkbox"/> No
If so, how and in what time horizon do you plan to become CO ₂ neutral?	
V3. Please indicate below the measured variables for the past fiscal year:	
	Fiscal year
	Total energy consumption in MWh
	Total water consumption in m ³
	Waste for disposal in tons
	Share of renewable energies in percent of electricity
	CO ₂ Footprint Scope 1 in tons
	CO ₂ Footprint Scope 2 in tons
	Percentage of BOGE products in total volume
V4. Does your company have a CDP (Carbon Disclosure Project) report for the past fiscal year?	
	<input type="checkbox"/> Yes <input type="checkbox"/> No
If so, please provide the score:	Climate change
	Water
VI. Supplier management	
VI1. Does your company have defined CSR (Corporate Social Responsibility) /sustainability requirements on suppliers?	
	<input type="checkbox"/> Yes <input type="checkbox"/> No
VI2. Which areas are covered by these CSR/sustainability requirements?	
<input type="checkbox"/>	Child labor and underage staff
<input type="checkbox"/>	Wages and benefits
<input type="checkbox"/>	Working hours
<input type="checkbox"/>	Contemporary slavery
<input type="checkbox"/>	Freedom of association, incl. collective bargaining

	<input type="checkbox"/>	Harassment and nondiscrimination
	<input type="checkbox"/>	Health and safety
	<input type="checkbox"/>	Corruption, extortion and bribery
	<input type="checkbox"/>	Privacy and data protection
	<input type="checkbox"/>	Fair competition and antitrust law
	<input type="checkbox"/>	Conflicts of interest
	<input type="checkbox"/>	Complaint mechanism (Whistleblowing) and protection against retaliation
	<input type="checkbox"/>	Greenhouse gas emissions, energy efficiency and renewable energies
	<input type="checkbox"/>	Sustainable resource management and waste reduction
	<input type="checkbox"/>	Sustainability policy for own suppliers
VIII. Does your company use any of the following ways to communicate CSR/sustainability requirements to your suppliers?		
	<input type="checkbox"/>	General terms and conditions
	<input type="checkbox"/>	Supplier training
	<input type="checkbox"/>	Code of Conduct / Sustainability strategy for Suppliers
	<input type="checkbox"/>	Website / Supplier portal
	<input type="checkbox"/>	
VI4. Do you review CSR/sustainability requirements in the supply chain?		
	<input type="checkbox"/> Yes <input type="checkbox"/> No	
If so, by what means?	<input type="checkbox"/>	Supplier Audits
	<input type="checkbox"/>	Self Assessments
	<input type="checkbox"/>	Supplier Questionnaire
	<input type="checkbox"/>	
Please provide the following verification documents:		
- Certificates/certification proofs indicated above		